

EMS Easy

An innovative, simplified approach to EMS development and certification

Having an Environmental Management System (EMS) brings many benefits to a business. It provides your business with a framework to manage your environmental aspects (energy, waste, water, carbon, legislation, etc) and helps you set policy and targets to judge and improve your financial and environmental performance. An EMS also allows customers to clearly see your business is managing its environmental responsibilities and by achieving independent certification to ISO 14001 or EMAS clients can be confident of its quality. Furthermore, analysis of environmental aspects frequently offers more effective or less costly methods of production or business processes.

Global Action Plan provides training using the EMS Easy programme, a new way to implement an EMS to the ISO 14001 or EMAS standard. The programme has been specifically designed to be less procedure and document heavy.

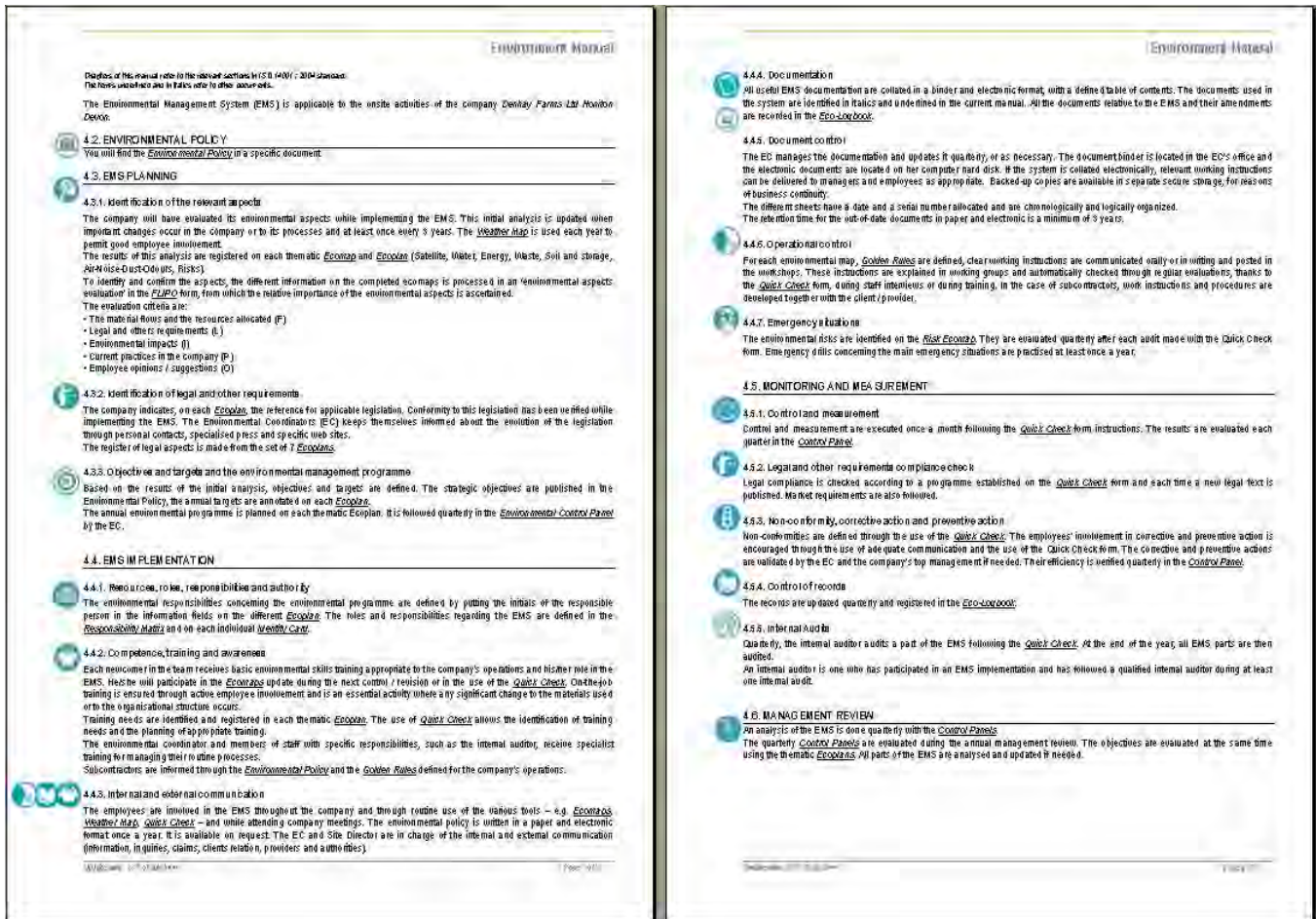
Key benefits of EMS Easy:

- [Easy to understand](#)
- [All staff engage with process and see the benefits](#)
- [Fast to implement \(4-9 instead of 15-18 months\)](#)
- [Reduced implementation cost](#)
- [Lean and un-bureaucratic](#)

EMS Easy is based on a popular tool called “Ecomapping”, now in use by more than 80 countries. The purpose of Eco-mapping is to provide small organisations with a free, visual, simple and practical tool to analyse and manage their environmental aspects and create an understanding of their current environmental situation. This is the basis for EMS Easy, which is a smart, informal and lean way of implementing an EMS. It is a participatory and robust approach, which is manageable by any small business, using adult learning techniques and visual communication that are inexpensive to implement.

revalidated after 3 years and demonstrated that a system can deliver sound, lasting and meaningful results.

The entire management system documentation is a tenth of that in any other system. The environmental management handbook is reduced to two pages, the environmental statement to one double page. This is a significant revolution in current practice. The architecture of the management system is easy to grasp and it can be externally audited within a day (depending on the organisations activities), resulting in a potential significant cost reduction. It takes a third of the internal resources from the business. The internal effort by an SME to build the system, maintain it and deliver environmental improvements is also reduced. In a small business this represents an economy of several thousand pounds. With these types of benefits, it is easy to see why EMS Easy is proving to be such a success.



Training outline

The training programme is designed to give you control over developing and implementing your own EMS. Training days are specifically arranged at intervals (3-4 weeks) to enable work on your own system to be completed ready for the next training day.

Day 1	Introduction to the toolkit & Planning <ul style="list-style-type: none">• How to gather baseline information (Ecomaps, Weathermaps, material flows)• How to identify environmental aspects and rate them (FLIPO)• How to consolidate baseline information to begin EMS planning (Eco Planning)
Day 2	Doing <ul style="list-style-type: none">• Setting objectives and targets and tasks to achieve them (Eco Planning)• Developing good practices (incl emergency procedures)• Assigning jobs & responsibilities & identifying associated training• Developing a manual
Day 3	Checking <ul style="list-style-type: none">• Checking the system (Control Panel and Quick check)• Recording events and documents (Eco Log book)
Day 4	Reviewing <ul style="list-style-type: none">• Management review & Control Panel• Developing environmental ID Cards• Pre-certification preparation

On completion of the course a delegate will have the main elements of an EMS conforming to EMAS or ISO14001 for implementation in their workplace.

For more information on EMS Easy contact Global Action Plan

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